

INDEPENDENT SCHOOL DISTRICT NO. 271  
Bloomington, Minnesota

**Agenda**

BOARD OF EDUCATION ORGANIZATIONAL MEETING  
Monday, January 12, 2009  
7:00 p.m.

Community Room  
Educational Services Center  
1350 West 106th Street

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. RECOGNITION OF STUDENTS/STAFF/PUBLIC
  - Dr. Martin Luther King, Jr. Day Proclamation
  - Paraprofessionals Recognition Week Proclamation
  - SFM Premier Partner Award Presentation
  - TIES Exceptional Teacher, Amy Stenson
  - TIES Exceptional Teacher, Adam Kimpton
  - Automated External Defibrillators, Paulette Wollenhaupt and Mary Ubl
- IV. ELECTION OF OFFICERS
  - Chair
  - Vice Chair
  - Clerk
  - Treasurer
  - Deputy Clerk
- V. APPROVAL OF THE AGENDA
- VI. BOARD OF EDUCATION ORGANIZATION FOR 2009
  - A. Board Meetings/Workshops
    - 1. Place: Office of the Board of Education, 1350 West 106th Street.
    - 2. Dates and Times: 2nd and 4th Mondays of the month at 7:00 p.m.  
The third Monday of each month will be held for a School Board Workshop (6 p.m. start time).  
  
Beginning July 2009 (2009-2010 school year), the 2<sup>nd</sup> Monday of each month will be a School Board meeting. The third Monday of each month will be a School Board Workshop. The 4th Monday of each month will be held for a meeting, a workshop or a meeting/workshop.
    - 3. Parliamentary Rules of Procedure: Robert's Rules of Order Newly Revised, when not in contravention to state law.
    - 4. Review of Methods and Operation (Board Policy 203, Operation of the School Board) *Note: Policy 203 will be revised to reflect the new meeting/workshop schedule beginning July 2009.*

B. Business Functions

RESOLVED, that the School Board of Independent School District 271 approves business functions as follows:

**BANKING:**

1. Wells Fargo Bank, Bloomington, is designated as the depository for the District payroll account.
2. Wells Fargo Bank, Bloomington, is designated for receipt of Federal income tax withholding deposits.
3. U.S. Bank Bloomington, 9633 Lyndale Avenue South, Bloomington, is designated as a processor for District credit card operations.
4. Certegy Card Services (RevTrak), TA-22 Merchant Services, 11601 Roosevelt Boulevard, St. Petersburg, Florida, is designated as a processor for District credit card operations.
5. Retriever Payment Systems, (Best Payment Solutions), 20405 State Highway 249, Suite 700, Houston, TX 77070.
6. TransFirst (Affinety Solutions, Inc.), 371 Centennial Parkway, Louisville, CO 80027 is designated as a processor for District credit card operations.
7. Elavon (Pay Pams), 7300 Chapman Highway, Knoxville, TN 37920.
8. U.S. Bank Bloomington, 9633 Lyndale Avenue South, Bloomington, is designated as depository for the Student Activity Fund account.
9. Minnesota School District Liquid Asset Fund Plus, c/o PFM Asset Management LLC, P.O. Box 11760, Harrisburg, PA 17108-11760, in conjunction with U.S. Bank Bloomington, 9633 Lyndale Avenue South, Bloomington, is designated as the depository for the District general operating, self-insurance, capital projects, tax anticipation certificates and any other necessary operating accounts.
10. MN Trust, c/o PMA Financial Network, Inc., 27545 Diehl Road, Suite 100, Warrenville, IL 60555.
11. MN Trust, c/o Associated Bank, 1200 Hansen Road, Green Bay, WI 54304-5448 is designated as the depository for the District general operating, self-insurance, capital projects, tax anticipation certificates and any other necessary operating accounts.

The Chair and Clerk are authorized to execute the appropriate designation of depository forms for the payroll and general operating accounts after new facsimile signature plates are received.

The Minnesota School District Liquid Asset Fund Plus, c/o PFM Asset Management LLC, P.O. Box 11760, Harrisburg, PA 17108-11760; MN Trust, c/o Associated Bank, 1200 Hansen Road, Green Bay, WI 54304-5448; and Wells Fargo Brokerage Services, LLC, 608 Second Avenue South, Suite 500, Minneapolis; are designated as depositories for purposes of investment of funds.

The Board designates the Executive Director of Finance and Finance Manager as custodians of the Student Activity Fund account and approves the use of facsimile signatures on checks drawn on this account.

The Executive Director of Finance, Finance Manager, Accountant and Payroll Manager are designated to authorize bank transfers (M.S.A. 471.38).

The Deputy Clerk is authorized to act for the Board of Education in designating depositories for temporary investment of cash reserves.

The Executive Director of Finance and the Finance Manager are designated to invest surplus balances by purchasing and selling investments (reports on outstanding investments, purchases and sales shall be submitted to the School Board).

The Executive Director of Finance, or one of his/her designees, Finance Manager and Purchasing Agent are designated as representatives of the Board for bid openings. Only one person is required at each bid opening.

The *Bloomington Sun-Current* is designated as the legal newspaper for the school district.

The Executive Director of Finance and the Finance Manager are authorized to request tax advances from the Hennepin County Finance Office.

The Finance Secretary, Jennifer Hazel; Kids' Safari Billing Clerk, Janet Peter; Building Reservations/Activity Center Manager, Doug Langefels; and Transportation Director, Tom Oestreich; are appointed to represent the District in conciliation court cases for the purposes of enforcing collection of debts due the school district and to testify on behalf of the District.

(Association memberships for 2008-2009 were approved by the School Board at its meeting of August 25, 2008.)

The policies, as contained in the policy book of the District and previously adopted by Boards of this District, shall continue in effect until this presently constituted Board, or any successor Board, shall modify, amend, delete, or add thereto, or are superseded by agreement in the master contract with the various bargaining units.

C. Signatures on Checks

RESOLVED, that the School Board authorizes the use of facsimile signatures of the Chair, Clerk and Treasurer on all checks drawn on the payroll and operating accounts and that said names are as follows:

Chair \_\_\_\_\_, Clerk \_\_\_\_\_ and Treasurer \_\_\_\_\_.

D. Signatures on Contracts

RESOLVED, that facsimile signatures of the Chair and Clerk are authorized for continuing annual contracts with licensed personnel and subsequent changes resulting from increment advancement or classification changes (all new contracts will be hand signed by Chair and Clerk).

E. School Board Attorney

RESOLVED, that the School Board retains Holman Law Office as legal counsel to the Board at a monthly rate of \$2,455; and that in addition to the monthly retainer, standard attorney's fees will be paid for representing the school district at court-type hearings.

F. Board Representation

1. RESOLVED, that the School Board confirms the appointment of *Arlene Bush* to the Intermediate District No. 287 Board. Arlene Bush will complete the two-year term January 1, 2009 through December 31, 2010. [Previous References: Board action on October 27, 2008.]
2. RESOLVED, that the School Board appoints *Chuck Walter* as its representative to the State High School League and *Arlene Bush* as the alternate.
3. RESOLVED, that the School Board appoints *Jim Sorum* as its representative to the Minnesota School Districts' Data Processing Joint Board (TIES).
4. RESOLVED, that the School Board appoints *Mark Hibbs* as its representative to the Association of Metropolitan School Districts and *Arlene Bush* as alternate.
5. RESOLVED, that the School Board appoints *Maureen Bartolotta* as its legislative liaison with the Minnesota School Boards Association.
6. RESOLVED, that the School Board appoints *Maureen Bartolotta* as its representative to Bloomington United for Youth Advisory.
7. RESOLVED, that the School Board appoints *Mark Hibbs* as its representative to Community Education Advisory Council.
8. RESOLVED, that the School Board appoints *Arlene Bush* as its representative to the Metropolitan Learning Alliance and *Maureen Peterson* as alternate.

All other appointments to Board subcommittees will be made by the Board Chair: Legislative, Personnel Committee for Superintendent's Contract, Calendar, Labor-Management, Community Financial Advisory Committee, Technology Advisory Committee, Integration Task Force and Budget Adjustment Team.

G. Board Compensation

RESOLVED, that the School Board of Independent School District No. 271 approves compensation for School Board members at the rate of \$600 per month for 2009 [no change from 2008, 2007, 2006 and 2005].

*[Note: School Board member expense allocation will be addressed during the 2009-2010 budget process. The expense allocation will be budgeted at \$1,000 per Board Member for 2009-2010, rather than the current \$1,500 per member per year.]*

VII. PART A

1. Board Business
  - a. Minutes of the Regular Meeting of the School Board on December 8, 2008.
  - b. Personnel Items--Licensed Personnel: Leaves of Absence, Employments, Changes of Status.  
Classified Personnel: Retirement, Resignations, Employments, Changes of Status. [Bruce Pappas]
  - c. Summary of Non-Resident/Resident Student Attendance Agreements [Nancy Allen-Mastro]

|   |   |    |
|---|---|----|
| 2008-2009 Students Entering Bloomington | = | 15 |
| 2008-2009 Students Leaving Bloomington  | = | 33 |
| 2009-2010 Students Entering Bloomington | = | 3  |
| 2009-2010 Students Leaving Bloomington  | = | 3  |
  
2. Contracts/Agreements
  - a. Renewal of Contract with City of Bloomington for Family Center Family School Program [Tom Holton]
  - b. Renewal of Contract with City of Bloomington for the Senior-to-Senior English as a Second Language Classes [Tom Holton]
  - c. Renewal of Agreement with City of Bloomington for Volunteer Connection E-12 Programs [Nancy Allen-Mastro]
  - d. Funding Agreement with Hennepin County (SHIC) [Pat Geraghty]
  
3. Finance
  - a. Finance Reports [Rod Zivkovich]
  - b. Receipts and Disbursements [Rod Zivkovich]

VIII. PART B

1. New IEP System [Pat Geraghty/Liz Barnett/Danny Leung/Judy Kersten]
2. Discipline Report 2007-2008 [Pat Geraghty/Brian Ingemann/Renee Corneille]
3. KinderPlus Fee Increase for 2009-2010 [Nancy Allen-Mastro]
4. Extended Field Trip Application – Camp Widjiwagan [Nancy Allen-Mastro]
5. Policy Review
  - First Reading
    - Policy 808, District Crisis Management Plan [Rick Kaufman]
    - Policy 543 In School Student Security K-12 [Nancy Allen-Mastro]
    - Policy 620.1 College Level Courses/Grade Weighting [Nancy Allen-Mastro]
6. School Board Elections – No Primary Status [School Board]

- IX. BOARD COMMITTEE REPORTS
- X. SUPERINTENDENT'S REPORT
- XI. OTHER
- XII. ADJOURNMENT

If you need an accommodation for a disability  
(wheelchair accessibility, interpreter, large-print materials)  
such an accommodation can be available upon advance request.  
Contact Office of the Superintendent as soon as possible at 952-681-6403 (Minnesota Relay 711)