

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 271
Bloomington, Minnesota**

December 13, 2010

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the Board of Education of Independent School District 271, was called to order by Chair Jim Sorum at 7:00 p.m. on December 13, 2010, in the Community Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Jim Sorum, Chair; Maureen Bartolotta, Vice Chair; Chuck Walter, Clerk; Tim Culver, Mark Hibbs and Melissa Halvorson Wiklund.
- Member Absent Arlene Bush, Treasurer.
- Administration Present Les Fujitake, Nancy Allen-Mastro, Rod Zivkovich, Eric Melbye, Bruce Pappas, Tom Holton and Rick Kaufman.
- Attorney Present David Holman.
(There are no abstentions unless otherwise stated.)
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Chuck Walter moved, Maureen Bartolotta seconded, the agenda. Motion carried unanimously.
- IV. RECOGNITION OF THE PUBLIC The School Board recognizes the contributions made by organizations and business partners. Tonight we acknowledge the contributions of one of the many "Friends" of the Bloomington Public Schools.
- Friends **We Believe Alliance**
The We Believe Alliance is a non-profit organization with a mission to unite the Bloomington community and its schools to help close the economic disparity and achievement gaps among students. The Alliance of schools, government, business, faith and civic organizations, and community agencies is working together to integrate educational, social and economic reforms to create an environment in which the most effective teaching and student learning can occur. The We Believe Alliance identifies projects focused on helping children read by third grade. The projects will have values of innovation, sustainability, scalability, and most important being results driven. The organization will help these projects achieve success by coalescing the strategic partners to provide assistance and help secure needed funding. In attendance were John Bianchi and Addie Mattson from the We Believe Alliance Board of Directors.

Jefferson
Advanced Placement
Scholars

Jefferson Advanced Placement Scholars

Principal Steve Hill highlighted the Jefferson High School Advanced Placement Scholars. The AP Program offers several AP Scholar Awards to recognize high school students who have demonstrated college-level achievement through AP courses and exams. This achievement is acknowledged on any AP score report that is sent to colleges.

***AP Scholar** is granted to students who receive scores of 3 or higher on three or more AP Exams—Eric Annett, Patrick Au, Alexandra Clark, Kaitlyn Daggett, Corey Dea, Caitlin Fontaine, Anne Gale, Jessica Hedrick, Kelsey Hobbie, Joseph Hynes, Ryan Jerve, Allison Keith, Clayton Kinson, Michael Ma, Bridget McEvoy, Monica McEvoy, David Mortensen, Grace Petrie, Joshua Phillips, Ryan Siiro, Aaron Strawman and Steven Yachik.*

***AP Scholar with Honor** is granted to students who receive an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams—Alta Alonzi, Katherine Berg, Scott Clinton, Alexander Eckberg, Emma Gerch, Patrick Herron, Sae Ram Oh and Riley Petersen.*

***AP Scholar with Distinction** is granted to students who receive an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams—Terence Au, Anthony Campana, Kathryn Carr, Helena Howard, Kathleen Kelly, Abby Reudelsterz and Amanda Tveite.*

Jefferson's Advanced Placement advisor is Steve Lang and the Gifted/Talented advisor is Sean Faulk.

Public

The School Board received public comment from two (2) individuals who expressed concern regarding the proposed boundary changes and the revisions being made to the student transfer and enrollment policies.

V. PART A

1. *Board Business*
Minutes

- a. Minutes of the Regular Meeting of the School Board on November 8, 2010 and the Special Meeting of the School Board on November 15, 2010.
- b. Licensed Personnel: Retirements, Resignation, Leaves of Absence, Employments. Independent Personnel: Change of Status. Classified Personnel: Retirement, Resignations, Leaves of Absence, Employments, Changes of Status.
- c. Non-Resident Student Attendance Agreements 2010-2011: Students entering Bloomington total 10 and students leaving Bloomington total 31.

Personnel Items

Non-Resident
Student Agreements

2. *Grants*
LCTS Grants
From HSSC

- a. RESOLVED, that the School Board of Independent School District 271 accepts LCTS grants totaling \$68,500 from the Hennepin South Services Collaborative (HSSC) to fund five (5) school district projects during the 2011 calendar year.

- Education Foundation Grants b. RESOLVED, that the School Board of Independent School District 271 accepts the \$17,112 grant from the Education Foundation of Bloomington to be used for selected educational projects.
- Energy Grant/ State of MN c. RESOLVED, that the School Board of Independent School District 271 approves the acceptance of an \$89,790 matching energy grant from the State of Minnesota.

3. *Contracts/Agreements*

- NCC/Nursing Assistants a. RESOLVED, that the School Board of Independent School District 271 approves the agreement with the Normandale Community College. The term of this agreement is May 15, 2010 until May 15, 2015.

4. *Finance*

- Continuing Authority a. RESOLVED, that the School Board of Independent School District 271 authorizes the continuation of Board appointments and authorizations to begin January 1, 2011, and continue until the Board's organizational meeting January 10, 2011. This shall include: Chairperson and other Board officers, Deputy Clerk Treasurer, designation of depositories for District funds, investment of surplus funds, representation of the Board at bid openings, use of facsimile signatures for financial transactions and personnel contracts, and appointment of Board representation to other governing Boards and Associations.
- Gifts/Donations b. RESOLVED, that the School Board of Independent School District 271 accepts gifts and donations, as indicated in the background, in the amount of \$25,711.19.
- Receipts/Disbursements c. Receipts and Disbursements as submitted.
- Finance Reports d. Statements of Revenues and Expenditures for the months of July through August 2010 and the month of September 2010.

Maureen Bartolotta moved, Chuck Walter seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B
Audit Report
2009-2010

Chuck Walter moved, Mark Hibbs seconded, that the School Board of Independent School District 271 accepts the Independent School District 271 Audited Financial Statements and accompanying Management Letter for the Fiscal Year Ended June 30, 2010 and Audited Financial Statements of the Student Activity Accounts and accompanying Management Letter for the Fiscal Year Ended June 30, 2010. Motion carried unanimously.

Kern, DeWenter, Viere, Ltd. (KDV) has completed a general financial audit for 2009-2010 conforming to State and Federal guidelines. The audit was discussed in detail with the School Board at its December 6 Board Study Session.

Matt Mayer, KDV Partner, presented highlights of the audit report, which included: an Unqualified Opinion on financial statements—the best opinion an auditor can issue, financial statements present fairly in all material respects the financial position and change in financial position of the governmental activities, each major fund and the aggregate remaining funds, an Unqualified Opinion on compliance with Federal programs—Stabilization, Special Education and Title I—Qualified Opinion: Adult Basic Education and four findings related to Minnesota legal compliance. Mr. Mayer reviewed General Fund operations and expenditures, average daily membership, expenditures per Average Daily Membership served, long-term debt, general financial position, tax levies and tax capacity rates, food service fund and community service fund.

General Fund operations information: Budgeted revenues of \$111.7 million. Budgeted expenditures of \$108.4 million. Net other financing uses \$379,000. Budgeted increase in Fund Balance of \$2.89 million. Actual revenue of \$114.5 million (\$2.7 million over budget)—State revenue accounts for most of variance—General Education and Special Education Aid. Actual expenditures of \$107.3 million--\$1.1million under budget. Actual increase in Fund Balance of \$6.85 million. Ending Fund Balance of \$24.97 million. Mr. Mayer noted a few items: this was a year that the Finance Department was in transition due to change in leadership. In 2009, the metering process for State funds was a 90/10 distribution. In 2010, it was changed to a 73/27 distribution. In 2011, it will be 70/30. This method of funds distribution presents cash flow challenges and concerns for school districts. Mr. Mayer did note that the Bloomington School District is financially stable.

Operating Transfers
Community Services

Mark Hibbs moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the operating transfers of \$553,549 from the General Fund to certain programs accounted for in the Community Service Fund for fiscal year 2009-2010. Motion carried unanimously.

The annual process of financially closing a school year requires District Administration to make recommendations to the School Board to transfer resources between the District's accounting funds. Transfers are necessary because Community Service revenue is received combined with General Fund revenues. The District deposits and records all this combined revenue into the General Fund. A transfer is subsequently made to record the revenue in Community Service. For example, the majority of SHAPE's revenue is initially received in the General Fund along with the District's state aid payments. At year-end, a transfer of resources from the General Fund to the Community Services Fund is required to recognize the amount of state aid generated by SHAPE students. Similarly, the District also makes transfers to recognize costs attributable to facilities such as Pond and Southwood Centers.

Designated Funds

Maureen Bartolotta moved, Melissa Halvorson Wiklund seconded, that the School Board of Independent School District 271 approves the following designations:

1. Designate \$235,000 for Worker’s Compensation Insurance.
2. Designate \$234,751 for Third Party Medical Assistance.
3. Designate \$47,270 for Wellness Dollars (formerly known as Tobacco Settlement).
4. Designate \$7,800 General Fund for Drivers Education Vehicles.
5. Designate \$81,249 for band uniform and instrument replacement.
6. Designate \$5,432,472 for Operating Referendum.
7. Designate \$500,000 for Transportation Building.
8. Designate \$2,271,225 for Transportation.
9. Designate \$500,000 for Transportation Bus Purchases.
10. Designate \$2,360,151 for Severance Insurance.
11. Designate \$1,799,045 for Technology Replacement.
12. Designate \$250,000 for LCTS Repayment.
13. Designate \$1,000,000 for Energy Savings.
14. Designate \$250,000 for Security Systems.

Motion carried unanimously.

There are two new designations for this year—Third Party Medical Assistance and Technology Replacement.

Final 2010 Payable 2011 Property Tax Levy

Chuck Walter moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the property tax levy for the final 2010 payable 2011 levy of \$42,359,464. BE IT FURTHER RESOLVED, that in the event of any changes to levy amounts by the Minnesota Department of Education, it is the intent of the School Board of Independent School District 271 to levy the appropriate amount as allowed by law. The state requires that districts use the term “Maximum” on the certification sheet to allow these corrections to the levy.

Motion carried unanimously.

Rod Zivkovich, Executive Director of Finance and Support Services, reviewed the levy process and timeline and provided an overview of the 2010-2011 budget, which included revenues by source and expenditures by program for all funds, and General Fund revenues by source and expenditures by program.

PROPOSED 2010 PAYABLE 2011 LEVIES

Referendum	\$18,283,744
Referendum Other	714,510
Other	11,940,012
Community Services	1,607,912
Debt Services	9,813,282
Proposed Certified Levy	<u>\$42,359,464</u>

The 2010 Pay 2011 levy represents a \$2,383 decrease from the 2009 Pay 2010 levy. This action by the School Board completes the levy process, which included submission of levy data and calculations of formulas that produced the proposed levy certification document in September 2010, mailing by the county auditor of truth-in-taxation statements in November 2010 and presentation of Fiscal 2010-11 Budget and Pay 2011 Levy.

No one came forth to address the School Board regarding the Pay 2011 Levy. As required by law, the final certified levy will be submitted to the County Auditor by December 31, 2010.

Tim Culver arrived at 7:40 p.m.

KinderPlus Fee
Increase 2011-2012

Mark Hibbs moved, Melissa Halvorson Wiklund seconded, that the School Board of Independent School District 271 approves increasing KinderPlus fees \$15.00/month for the 2011-2012 school year. The fee would be \$385/month for a total of \$3,465.00 for the school year. A minimum of 20 students will be required to offer a section. Motion carried unanimously.

KinderPlus is an option for parents seeking all-day school for their child. KinderPlus blends half-day kindergarten with an enriched half-day childcare experience. KinderPlus offers the same curriculum as traditional half-day sessions, yet it provides more time for enrichment activities. The State of Minnesota funds only half-day kindergarten; therefore, parents pay a monthly fee for the KinderPlus program. This enhanced half-day care option offers the same licensed teacher in the same classroom both morning and afternoon. To offset rising program expenses, \$15.00 monthly fee increase is proposed for the 2011-12 school year. With the proposed increase, the cost remains within the range of neighboring school districts. Representatives from the Kindergarten Oversight Committee and Assistant Superintendent have reviewed the fee rates. The recommendation is to raise the current rate of \$370/month to \$385/month for the 2011-12 school year. The total KinderPlus fee would be \$3,465.00.

ENSRP Report
Boundary Maps

Elementary Neighborhood School Renewal Project (ENSRP) Task Force Co-Chairs Cynthia Bemis Abrams and Nels Erickson addressed the School Board regarding the process (that began in May), the work and the product of the Task Force. The Task Force provided two maps to the Superintendent—one without a Hillcrest Community School attendance area (F1) and one with an attendance area (F2). Two maps were presented in that the Task Force could not reach consensus as to whether or not an attendance area should be implemented for Hillcrest. Dr. Nancy Allen-Mastro and Rick Kaufman, Task Force Co-Facilitators, along with Principals Jon Millerhagen, Andy Kubas, Steve Abrahamson and Director of Transportation Tom Oestreich, responded to questions posed by Board members. At a Study Session held December 6, Superintendent Fujitake presented the two proposed maps along with his report to the Board.

Policy/Regulation 503.2 Student Transfers Chuck Walter moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the first reading of Policy/Regulation 503.2 Student Assignment/Transfers. Motion approved unanimously.

The purpose of revising the District transfer policy is to manage the transition of students to new attendance areas in the fall of 2011 and set a long-term strategy for effectively managing student movement in the District. Changes recommended to the policy will also assist in managing movement in a changing demographic landscape in Bloomington. Revisions to the transfer policy have been developed with the following considerations in mind: choice is important to families and should be made possible in the context of the transfer policy; and schools and families want a transfer policy that is fair and evenly applied across the District. With those considerations in mind, the transfer policy reflects the following goals:

1. Provide a family-friendly approach to managing existing and future intra-district transfer and reassignment requests while also fulfilling the goals and outcomes of the boundary reorganization.
2. Consider the needs and interests of families with children who participate in District programs (special education, gifted and talented, magnet schools).
3. Consider the needs and interests of families who open enroll into Bloomington Public Schools.
4. Consider transportation costs and logistics.
5. Create employee-friendly choice provisions.

Board discussion resulted in suggested changes for the second/final reading—clarification under Initial Assignments pertaining to transportation for reassigned fifth grade students for 2011-2012. Under Student Transfers for Other Reasons, relating to childcare provision having been in place for the 2010-2011 school year—identifying the dates of 7/1/10-6/30/11. Clarification that Sections E., F. and G. pertain only to the 2011-2012 school year. Dr. Allen-Mastro indicated that for the second/final reading, the policy and regulation would be reformatted to group provisions affecting only the 2011-2012 school year.

Policy/Regulation 509 Enrollment Jim Sorum moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the first reading of Policy/Regulation 509 Enrollment of Resident and Nonresident students. Motion approved unanimously.

The purpose of revising the enrollment policy is to update language and provide guidance in how to manage enrollment of students from outside the District. The Board discussed the section on transfers into the District and the language for secondary schools reserving seven percent of a school's enrollment capacity for open enrollment seats. Mr. Walter suggested perhaps it should be changed to five percent. The conclusion of the discussion resulted in keeping the figure of seven percent.

The second/final reading of Policy 503.2 and Policy 509 will be acted upon at a special meeting on December 20 so that these policies and regulations are in place and ready for implementation upon the Board's decision on elementary school boundaries.

At 10:27 p.m., Jim Sorum moved, Maureen Bartolotta seconded, to extend the meeting to finish the agenda. Motion carried unanimously.

VII. BOARD COMMITTEE

Chuck Walter reported on the Community Financial Advisory Committee meeting and the District Curriculum Advisory Committee. He attended conferences at Jefferson. Tim Culver reported on AMSD's 2011 legislative platform and upcoming activities. Tim Culver reminded the community of the upcoming public comment sessions—Wednesday, December 15, at Kennedy High School from 6-8 p.m. and on Saturday, December 18, at Olson Middle School from 9-11 a.m. The Board will hear comment on the proposed boundary maps and the transfer and enrollment policies.

VIII. SUPERINTENDENT'S REPORT

Administration recommends additional Board sessions. Chuck Walter moved, Maureen Bartolotta seconded, that the School Board establish December 20 as a Special Board Meeting at 6 p.m. followed by a Study Session. Motion carried unanimously.

The December 20 Special Meeting will be for the purpose of acting on the second/final reading of Policy 503.2 Student Transfers and Policy 509 Enrollment. The Study Session agenda topic will be the School Board's review of the boundary map recommendations.

Maureen Bartolotta moved, Chuck Walter seconded, that the School Board establish January 3 as a Special Board Meeting at 7:00 p.m., followed by a Board Study Session and then a Closed Session. Motion carried unanimously.

The purpose of the January 3 Special Meeting is for School Board action on the boundary maps. This Special Meeting will be televised. The Study Session that follows the meeting is for the purpose of discussing Board organizational matters for 2011. The Closed Session is for the purpose of Superintendent Evaluation—progress on the Superintendent's 2010-2011 goals for the second quarter.

IX. OTHER

Mark Hibbs received a request from a citizen asking that the time allowed for individuals to comment at the public comment sessions could be changed from two to five minutes. School Board discussed the request.

Mark Hibbs moved, Melissa Halvorson Wiklund seconded, that the format for the public comment sessions be amended to three minutes per speaker. On roll call vote, Tim Culver, Chuck Walter, Mark Hibbs and Melissa Halvorson Wiklund voted aye. Jim Sorum and Maureen Bartolotta voted nay. Motion carried 4-2.

X. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 11:00 p.m.

Chuck Walter, Clerk