

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

March 14, 2011

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the Board of Education of Independent School District 271, was called to order by Chair Chuck Walter at 7:00 p.m. on March 14, 2011, in the Community Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Chuck Walter, Chair; Melissa Halvorson Wiklund, Vice Chair; Tim Culver Clerk; Arlene Bush, Treasurer; Maureen Bartolotta, Mark Hibbs and Jim Sorum.
- Administration Present Les Fujitake, Nancy Allen-Mastro, Rod Zivkovich, Eric Melbye, Bruce Pappas, Tom Holton and Rick Kaufman.
- Attorney Present Kingsley Holman.
(There are no abstentions unless otherwise stated.)
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Arlene Bush moved, Tim Culver seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/STAFF/PUBLIC
- The annual All District Spelling Bee was held on February 10th at Valley View Middle School. Dr. Richard Cash, Supervisor of Gifted and Talented Programs, highlighted the event and introduced the top three winners for 2011.
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| 1 st place | Julia Hertzberg, Ridgeview Elementary |
| 2 nd place | Anders Billund-Phibbs, Oak Grove Middle |
| 3 rd place | Christian Buonfiglio, Olson Middle |
- Julie Donaldson, Elementary Gifted and Talented Coordinator, provides the leadership for the District Spelling Bee.
- Career & Tech Ed Month Proclamation Maureen Bartolotta moved, Melissa Halvorson Wiklund seconded, that the School Board of Independent School District 271 approves the attached proclamation proclaiming March 2011 as Career and Technical Education Month in the Bloomington Public Schools. Motion carried unanimously.

**Career and Technical Education Month
Proclamation**

WHEREAS, Career and Technical Education Month is designated by the Association for Career and Technical Education; and

WHEREAS, profound economic and technological changes in our society are rapidly reflected in the structure and nature of work, thereby placing new and additional responsibilities on our educational system; and

WHEREAS, Career and Technical Education is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry and contributes to America's leadership in the international marketplace; and

WHEREAS, Career and Technical Education gives students experience in practical, meaningful applications of academic knowledge, thus improving the quality of their education and preparing them to become college and career ready; and

WHEREAS, Career and Technical Education offers individuals lifelong opportunities to acquire new skills, which provide them expanded career choices and also provides students leadership opportunities in their fields and in their communities; and

WHEREAS, the ever-increasing cooperative efforts of career and technical educators, business and industry stimulate the growth and vitality of our local economy and that of the entire nation by preparing graduates for career fields forecast to experience the largest and fastest growth in the next decade;

NOW THEREFORE, we, members of the Bloomington Board of Education, proclaim that March 2011 be observed in Bloomington Public Schools as "Career and Technical Education Month."

Debbie Belfry, Career and Development Coordinator for the Bloomington Public Schools, accepted the proclamation. Poplar Bridge Principal Dr. Gail Swor and teachers Brad Esby from Valley View Middle School and Scott Etzel from Kennedy High School introduced students who demonstrated or highlighted STEM focused activities and engineering projects and/or the learning opportunities available through Project Lead The Way (PLTW). PLTW began in 2005. Students in the program have received college credit from the University of Minnesota. Prior to the meeting, students demonstrated their projects for School Board members.

Friends

The School Board recognizes the contributions made by organizations and business partners. Tonight we acknowledge the contributions of one of the many "Friends" of the Bloomington Public Schools.

Lockheed Martin

Lockheed Martin is a global security company that is principally engaged in the research, design, development, manufacture, integration and sustainment of advanced technology systems, products and services. As a global security and information technology company, the majority of Lockheed Martin's business is with the U.S. Department of Defense and the U.S. federal government agencies. Lockheed Martin works in the fields of Aeronautics, Electronic Systems, Information Systems & Global Services and Space Systems. Over the last four years, Lockheed-Martin has provided various engineering opportunities to Bloomington students and staff as evidenced by this evening's recognition of Career and Technical Education Month. Lockheed Martin has awarded grants to our high schools, middle schools and one elementary school as part of the company's focus on education initiatives. Funding supports Project Lead The Way curriculum and STEM activities—Engineers in the Classroom.

Bobby and Steve's Auto World

Steve Anderson of Bobby & Steve's Auto World has been a FRIEND of the Bloomington Public Schools for a number of years. He is truly living one of the values of his company—grow, teach, learn and be positive. Mr. Anderson has been successful in seeking grants through his company sources. Upon receipt of a grant award, Bobby and Steve's matches the grant award in order to give back to the community by providing funds to enhance educational opportunities for students in the Bloomington Public Schools.

Kelly Yurecko and Nicole Elsen, teachers from Washburn Elementary School, accepted the recognition and provided highlights of opportunities made possible through the generosity of Bobby and Steve's Auto World and Mr. Steve Anderson—the purchase of physical education equipment, musical instruments, art supplies for the school and additional supplies for students in need.

Diversity Day T-Shirt Design

Diversity Day is a community event held annually and co-sponsored by the School District, Human Rights Commission and City of Bloomington. This year's event will be held on May 6. The day features a keynote presentation, cultural exhibits and a peace run between Kennedy and Jefferson. The Human Rights Commission was asked to select a winning design for the 2011 Diversity Day t-shirt. Don Peterson, President of the Human Rights Commission, introduced Rozlyn Paradis, a student at Kennedy High School, as the creator of this year's winning design. As the contest winner, Rozlyn was awarded \$100 savings bond from the Richfield Bloomington Credit Union, which was presented by Pat Brekken, President of Richfield Bloomington Credit Union.

Rasmussen College

The Rasmussen College has located to the Bloomington area. Representatives from the college introduced themselves—Jeff Brosz, Campus Director, and Dave Hansen, High School Manager. They highlighted learning opportunities available to the community.

Art Display

The new art display is provided by students from Valley View Elementary School. The Art specialist is Alexandra Loosbrock.

V. PART A
1. *Board Business*
Minutes

Personnel Items

- a. Minutes of the Regular Meeting of the School Board on February 14, 2011.
- b. Licensed Personnel: Retirements, Resignations, Leaves of Absence, Employments, Changes of Status. Independent Personnel: Employment. Classified Personnel: Retirements, Resignations, Leave of Absence, Employments, Changes of Status.

Non-Resident
Student Agreements

- c. Non-Resident Student Attendance Agreements 2010-2011: Students entering Bloomington total 18 and students leaving Bloomington total 11. For 2011-2012: Students entering Bloomington total 15 and students leaving total 3.

2. *Contracts/Agreements*

Trusted Employee
Background Checks

- a. RESOLVED, that the School Board of Independent School District 271 approves the agreement between Trusted Employees and Independent School District 271, Volunteer Connection E-12 Programs, for the purpose of securing background checks for volunteers.

Student Teaching
Minnesota State
University Mankato

- b. RESOLVED, that the School Board of Independent School District 271 approves a Student Teaching Agreement with Minnesota State University, Mankato. The agreement will be in effect from July 1, 2011 through June 30, 2014.

Student Teaching
Metropolitan State
University

- c. RESOLVED, that the School Board of Independent School District 271 approves a Student Teaching Agreement with Metropolitan State University. The agreement will be in effect from July 1, 2011 to June 30, 2013.

Student Teaching
North Central
University

- d. RESOLVED, that the School Board of Independent School District 271 approves a Student Teaching Agreement with North Central University. The agreement will be in effect from March 14, 2011 to June 30, 2013.

Student Teaching
Bethel University

- e. RESOLVED, that the School Board of Independent School District 271 approves a Student Teaching Agreement with Bethel University. The agreement will be in effect from July 1, 2011 to June 30, 2013.

3. *Grants/Grant Application*

Lockheed-Martin

- a. RESOLVED, that the School Board of Independent School District 271 accepts grants from Lockheed-Martin totaling \$27,500.00 for Project Lead The Way and STEM curriculum and activities at the high schools, middle schools and Poplar Bridge Elementary School.

Artful Learning
Hillcrest

- b. RESOLVED, that the School Board of Independent School District 271 accepts the grant of \$20,124.00 and approves the State of Minnesota Grant Contract administered by the Minnesota State Arts Board to be used for Arts Learning at Hillcrest Community School. The effective dates of the grant are April 1, 2011 through March 31, 2012.

Cornerstone
Grant Application

- c. RESOLVED, that the School Board of Independent School District 271 supports a grant application submitted by Cornerstone to provide dating, domestic violence, sexual assault and stalking intervention services to students within the Bloomington Public Schools.

4. *Finance*

Gifts/Donations

- a. RESOLVED, that the School Board of Independent School District 271 accepts gifts and donations, as indicated in the background, in the amount of \$31,039.31.

Finance Reports

- b. Statements of Revenues and Statement of Expenditures for the month of January 2011.

Receipts/Disbursements

- c. Receipts and Disbursements as submitted.

Maureen Bartolotta moved, Arlene Bush seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B
Budget Development
Guidelines 2011-12

Rod Zivkovich, Executive Director of Finance and Support Services, presented Administration's recommendation for 2011-2012 budget development guidelines. The purpose of the presentation was to obtain School Board confirmation on the 2011-2012 General Fund Budget Development objectives—align budget with long range financial planning model, achieve budget development assumptions and recommendations, and conform with the budget development timeline. Budget assumptions were presented at the February 28 Study Session as were budget recommendations. Recommendations included revenue adjustment (federal jobs revenue) of \$1.8 million, \$900,000 in reductions from Budgeting for Success 2009—high school schedule, reclassification of State and Federal Special Education expenditures, overhead chargebacks, 2% controllable expense reductions, Beacon cost reduction and overtime, for a total of \$2.7 million.

Changes since the February 28 Study Session—The February State Forecast reported the 2012-13 budget shortfall projected at \$5.0 billion (improved by \$1.2 billion from the November forecast). Additional State and Federal education cuts may impact schools and programs. Planning for 2011-2012 includes compensatory staffing at a 70% level/site; integration staffing at \$447,000 (projected loss of \$1.1 million) and Title I staffing at 80% of site allocation. If Compensatory, Integration and Title I funds are not reduced, allocations and programs will continue. The changes do not affect the assumptions and budget guidelines presented previously. Progress on budget development will be reviewed with the Board on April 25. Preliminary budgets for 2011-2012 will be reviewed on May 23. Budget adoption is planned for June 13.

Director Hibbs expressed concerns regarding services that may affect some of the District's most at risk students and the need to discuss minimum levels of service provided. Chair Walter reviewed assumptions and current financial projections for next year's planning. Directors Culver and Halvorson Wiklund encouraged a future discussion related to budget and programming.

There was consensus to move forward with the 2011-2012 budget process as presented—assumptions and timeline.

Staffing
2011-2012

Jim Sorum moved, Arlene Bush seconded, that the School Board of Independent School District 271 authorizes the 2011-2012 staffing recommendation of 695.541 full-time equivalent teachers and Administration be allowed to adjust staff to enrollment from August to October 1. Any additional staffing utilized will be included in the mid-year adjustments. Motion carried unanimously.

The staffing recommendation is based upon current student enrollment and enrollment projections for the 2011-2012 school year. The ratios applied to develop the recommended staffing are included in the Budget Development Guidelines.

Included within the staffing recommendation is a 3.0 FTE contingency to be accessed by the Superintendent of Schools to address unforeseen circumstances. Not included in the attached staffing request are positions funded by Title I, Integration, Compensatory, and other miscellaneous revenue sources that vary from year to year.

The 695.541 full time equivalencies are comprised of the following:

K-12	485.042
Alternative Learning Center	5.829
Student Services	191.170
Program Support	<u>13.500</u>
Total	695.541

The staffing takes into account a reduction of 9.0 FTEs due to the high school schedule change (\$700,000) and an increase in enrollment of 185 students.

Extended Field Trip
Jefferson Orchestra
Orlando 2012

Melisa Halvorson Wiklund moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the Extended Field Trip Application for the Orchestra from Jefferson High School to travel to Orlando, Florida. Motion carried unanimously.

Jeff Levine, teacher at Jefferson High School, submitted the Extended Field Trip Application for the Orchestra to travel to Orlando, Florida. The students will not miss any school days. The dates of the trip are April 2-6, 2012 (Spring Break). All provisions of the Field Trip Policy and Regulation 610 have been met. The purpose of the trip is to participate in a school exchange concert and perform at Walt Disney World.

Policy 610
Field Trips

Melissa Halvorson Wiklund moved, Arlene Bush seconded, that the School Board of Independent School District 271 approves the first reading of Policy 610 Field Trips of School-Related Groups.

The Policy and Regulation were reviewed at the February 22, 2011 School Board Study Session. Revisions reflect recommendations from the District's auditors. The Policy and Regulation has been reviewed with Principals and the District's legal counsel. The current draft reflects the revisions discussed at the study session. Director Hibbs asked for clarification of II. F. of the policy regarding trips taken by a school activity, club or team in regards to procedures for students driving/riding to games or practices. Dr. Nancy Allen-Mastro indicated that this policy addresses field trips and transportation for teams is addressed through another policy. Director Halvorson Wiklund offered wording for clarification of the policy revision. District Counsel suggested the item be tabled if the Board was seeking further clarification.

Mark Hibbs moved, Tim Culver seconded, to table the first reading of Policy 610. Motion carried unanimously.

Closed Session
Report/Superintendent
Evaluation

Chair Chuck Walter reported that on Monday, February 14, 2011, the School Board of Independent School District 271 met in closed session for the purpose of discussing one of the goals that linked to the Superintendent's evaluation. This was *Succession Planning*. It was agreed by all parties that progress was made toward ultimately achieving the desired outcomes.

VII. BOARD COMMITTEE
REPORTS

Each School Board member is an ambassador to two or three schools. School Board members reported on school activities and events at their liaison schools. Tim Culver reported on AMSD and legislative activities. Mr. Culver will be attending the National School Boards Association Conference in April. Melissa Halvorson Wiklund, Chair of the Board's Legislative Committee, invited attendance at the Legislative Forum scheduled for Friday, March 18, 7:30-9:00 a.m. at ESC. Bloomington legislators will be in attendance to discuss the 2011 session. Chuck Walter attended a Community Services Advisory Committee. Arlene Bush and Mark Hibbs attended the Citizens Financial Advisory Committee meeting (CFAC). CFAC discussed and reaffirmed current financial Success Measures.

VIII. SUPERINTENDENT'S
REPORT

There is a Board Study Session scheduled for March 21 at 6 p.m. Agenda topics include: Olson Elementary PTA Learn Green Program, Intermediate District 917 Update, Integration Budget, Math Sequence/Six Period Day, Integration Budget, New Technology Plan/Technology Integration, Establishment of Citizens Athletics/Activities Advisory Committee and Board Development.

Arlene Bush moved, Maureen Bartolotta seconded, to establish a Closed Sessions for negotiations discussion to be held upon the conclusion of the March 21st Study Session. Motion carried unanimously.

Plans are being made for a joint study session with the City Council. An April date is being explored.

The McKnight Foundation Team visit was conducted March 18th. The team visited Washburn and Valley View Elementary Schools. It is expected that grant awards will be announced by the end of April.

Governor Mark Dayton plans to address school funding issues. Education Commissioner Brenda Cassellius has established a Finance Reform Task Force. Superintendent Fujitake has been asked to serve as one of a 22 member working group on school funding.

Bloomington Public Schools has earned a *Local Government Innovation Award* for the second consecutive year from the Humphrey Institute School of Public Affairs. The Local Government Innovation Awards recognize cities, counties and public schools that have used innovative practices to improve local services. Bloomington partnered with Intermediate School District 287, Brooklyn Center Public Schools, Hennepin County and TIES to develop a Personalized Learning System to reduce dropout rates.

The District will be on spring break March 28 through April 1.

The School Board's Youth Advisory Council and the PTSA Council again will join together to sponsor the District food drive to benefit VEAP. The food drive will be conducted the week of May 2-6.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, Jim Sorum moved, Maureen Bartolotta seconded, to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 8:43 p.m. Upon conclusion of the regular meeting, the School Board entered a Closed Session for the purpose of negotiations strategies discussion.

Tim Culver, Clerk