

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

June 13, 2011

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the Board of Education of Independent School District 271, was called to order by Chair Chuck Walter at 7:00 p.m. on June 13, 2011, in the Community Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Chuck Walter, Chair; Melissa Halvorson Wiklund, Vice Chair; Tim Culver, Clerk; Arlene Bush, Treasurer; Maureen Bartolotta, and Jim Sorum.
- Member Absent Mark Hibbs.
- Administration Present Les Fujitake, Nancy Allen-Mastro, Rod Zivkovich, Eric Melbye, Bruce Pappas, Tom Holton and Rick Kaufman.
- Attorney Present David Holman.
(There are no abstentions unless otherwise stated.)
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Tim Culver moved, Arlene Bush seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/ STAFF/PUBLIC The School Board recognizes the contributions made by organizations and business partners.
- Friends **National Guard Bloomington Armory**
The 1st Brigade Combat Team of the 34th Infantry Division (1/34th BCT) is an Army National Guard Brigade Headquartered at the Armory in Bloomington. The 1/34th BCT is capable of supporting the US Army with a trained and ready combat force; and the 1/34th BCT is prepared to support the State of Minnesota with troops capable of assisting civil authorities in a disaster. For the past two years, it has been our privilege to have members of the Army National Guard provide honor guard teams to conduct the Veterans' Day flag raising ceremonies at our schools. In attendance were Lieutenant Colonel Rick Schute, Sergeant First Class Travis Ostrom, and First Sergeant Edward Herman.
- First Sergeant Edward Herman highlighted the **Yellow Ribbon Community** initiative and invited City Council Member Vern Wilcox to provide information regarding the kick off meeting scheduled for June 14th at Civic Plaza.

Bloomington Lions Club

The mission of the Bloomington Lions Club is to create and foster a spirit of understanding among all people for humanitarian needs by providing voluntary services through community involvement and international cooperation. Lions Club representatives were unable to attend tonight's meeting. The organization will be recognized at the next School Board meeting.

Fairview Health Systems

Fairview Health Systems, a partner with Bloomington Public Schools in developing the Fairview Pond Center Clinic, has been awarded the Minnesota Hospital Association's 2011 Community Benefit Award. The clinic's medical, dental and mental health partners provide family-centered care at no cost or low cost to Bloomington and Richfield children infancy through high school. The award recognized the clinic as a model community-wide effort. Mark Domalewski, Vice President, and Laura Beeth, Talent Acquisition Director, were in attendance for the recognition. Fairview was recognized as a Friend of the Bloomington Public Schools in September 2009.

District Food Drive

Maureen Bartolotta is the Board's liaison to the PTSA Council. This is the third year that the Youth Advisory Council to the School Board and the Bloomington PTSA Council have worked together to ensure that no child in our community goes hungry during the summer. The amount of food donated each year continues to grow. The Board is very proud to work with the students on the Advisory Council, who in turn return to their respective schools and work with their student councils and their PTSAs to gather food for the drive. Judy Gruggen, outgoing PTSA Council President, highlighted the results of the food drive reporting that the 2011 collection surpassed that of 2010. The district-wide food drive collected 6,805 pounds of food and \$4,497 in cash donations. For each dollar donated, VEAP can purchase up to five pounds of food. The cash donations equal 22,486 pounds of food to stock the VEAP shelves. The total of 29,291 pounds (food plus cash donations converted) for 2011 tops 2010, which totaled 23,990 pounds. Nathan Rust, VEAP Food Program Manager, reported that 3500 Bloomington residents per month are served by VEAP and of that number, 50% are children. Mr. Rust expressed VEAP's appreciation for the District' efforts in helping to keep VEAP shelves stocked. This will be especially helpful for the summer when school is not in session and children are not receiving free and reduced priced meals.

School Finance Award

The Minnesota Department of Education Division of Program Finance has recognized the Bloomington Public Schools for its performance and timely reporting related to Uniform Financial Accounting and Reporting Standards (UFARS). The District was recognized not only for fulfilling the requirements per Minnesota statutes, but for having positive fund balances, demonstrating fiscal policies and procedures and personnel training.

V. PART A

1. *Board Business*

Minutes

a. Minutes of the Regular Meeting of the School Board on May 9, 2011 and the Special Meeting on May 16, 2011.

Personnel Items

b. Licensed Personnel: Resignations, Leave of Absence, Employments, Changes of Status, Rescission of Non-Renewal of Probationary Teachers. Independent Personnel: Resignation. Classified Personnel: Retirements, Resignations, Leaves of Absence, Employments, Changes of Status.

Non-Resident Student Agreements

c. Non-Resident Student Attendance Agreements 2010-2011: Students entering Bloomington total 21 and students leaving Bloomington total 21. For 2011-2012: Students entering Bloomington total 32 and students leaving total 7.

District 917 Board Appointment

d. RESOLVED, that the School Board of Independent School District 271 appoints Arlene Bush as its representative to the Intermediate District 917 Board effective July 1, 2011. This appointment will be for one year.

Board Appointment CAAAC

e. RESOLVED, that the School Board of Independent School District 271 appoints Jim Sorum as its representative to the Citizens Activities/ Athletics Advisory Committee. The term of the appointment is for three years.

Membership CAAAC

f. RESOLVED, that the School Board of Independent School District 271 confirms the membership appointments to the Citizens Activities/ Athletics Advisory Committee (CAAAC) as per the attached list (on file).

2. *Contracts/Agreements*

AVID

a. RESOLVED, that the School Board of Independent School District 271 approves the AVID Implementation Agreement with the AVID Center. The term of the agreement is July 1, 2011 to June 30, 2012. The total implementation price for the term of the agreement is \$28,462.30

Fairview Clinic Contract Extension

b. RESOLVED, that the School Board of Independent School District 271 authorizes extending the terms of both the Letter of Agreement dated June 22, 2009 with Fairview Health Services to provide professional services within Independent School District 271 to June 22, 2013.

MnSCU/HTC AM Classes

c. RESOLVED, that the School Board of Independent School District 271 approves the renewal Occupancy Agreement between the Board of Trustees of the Minnesota State Colleges and Universities on behalf of Hennepin Technical College and Independent School District 271. The Occupancy Agreement runs from July 1, 2011 through July 20, 2011.

MnSCU/HTC PM Classes

d. RESOLVED, that the School Board of Independent School District 271 approves the renewal Occupancy Agreement between the Board of Trustees of the Minnesota State Colleges and Universities on behalf of Hennepin Technical College and Independent School District 271. The Occupancy Agreement runs from July 5, 2011 through July 19, 2011.

3. *Grants*

Success for the Future

- a. RESOLVED, that the School Board of Independent School District 271 accepts the annual amount of \$69,445 (SY 2007-2013) from the Department of Children Families and Learning to be used for American Indian Education Programming.

4. *Finance*

Workers' Comp Insurance Renew

- a. RESOLVED, that the School Board of Independent School District 271 awards the contract to provide our District with Worker's Compensation Insurance for the 12-month period from July 1, 2011 to June 30, 2012 to SFM Mutual Insurance Company at an maximum premium of \$539,501.00.

Gifts/Donations

- b. RESOLVED, that the School Board of Independent School District 271 accepts gifts and donations, as indicated in the background, in the amount of \$13,237.50.

Finance Reports

- c. Statements of Revenues and Statement of Expenditures for the months of April 2011 and May 2011.

Receipts/Disbursements

- d. Receipts and Disbursements as submitted.

Maureen Bartolotta moved, Jim Sorum seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

School Bus Charter Rate Increase

Maureen Bartolotta moved, Arlene Bush seconded, that the School Board of Independent School District 271 approves increasing the non-school bus charter rates by 2% for district and 4% for non-district for the 2011-2012 school year. Motion carried unanimously.

Our District's Student Transportation System provides charter services to district and non-district clients, i.e. churches, non-public schools, etc. A charter service includes the use of a bus, a driver, fuel and insurance coverage. Our District has two charter rates, a prime time and a non-prime time rate. Prime time is when our Student Transportation System is transporting students to and from school. The prime time rate is higher to encourage customers to book charters during non-prime times. Our 2011-2012 charter rates are proposed to increase by 2% in district and 4% non-district largely because of the Transportation contractual settlement.

	District		Non-District	
	Non-Prime	Prime	Non-Prime	Prime
Charter rate is a minimum of 2 hours	\$ 70.00	\$110.00	\$103.32	\$143.14
Each additional 15 minutes	7.00	7.00	7.57	7.57

Rates per mile are at 1.10 flat rate.
 \$1.10 per mile – calculated from when bus leaves school until group arrives back at school.
 There is no minimum mileage charge, actual miles only.
 Prime time charge is a straight \$40.00.
 Cancel On Arrival (COA): \$48.68 COA less than two hours before pick-up time.

Pay to Ride Rate Increase

Melissa Halvorson Wiklund moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the following proposed 2011-2012 pay-to-ride rates:

A family with 1 student rider	\$166
A family with students riding the same bus	\$228
A family with students riding to two (2) schools	\$263
A family with students riding to more than two (2) schools	\$327
A family with student(s) on the Free and Reduced Meal program will receive a 50% discount.	

Motion carried unanimously.

Our District offers pay-to-ride services to students who live within the walking zone of their respective schools. The proposed 2011-2012 rates have been differentiated to consider ability to pay and the level of service to be provided. The proposed pay-to-ride rates were based on our market research of other school districts.

SkillsUSA Extended Field Trip

Jim Sorum moved, Arlene Bush seconded, that the School Board of Independent School District 271 approves the Extended Field Trip Application for SkillsUSA students from Kennedy High School to participate in the SkillsUSA National Championships in Kansas City, Missouri. Motion Carried unanimously.

Kennedy High School teacher Scott Etzel submitted the Extended Field Trip Application for SkillsUSA students to travel to Kansas City, Missouri, June 20-25, 2011. Per Regulation 610, Board approval is needed for the trip.

Legionville Camp Field Trip

Tim Culver moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the Extended Field Trip Application for students from seven elementary schools to participate in the Legionville School Safety Patrol program in Brainerd, Minnesota. Motion carried unanimously.

Legionville is a training center for school and school bus patrol leaders. Quality instruction in the correct school safety patrol methods is provided by Safety Education Officers of the Minnesota State Patrol. Students will travel to Brainerd, Minnesota, from August 7-12, 2011. Board approval is needed for the trip, per Regulation 610.

Business Curriculum Grades 9-12

Jim Sorum moved, Tim Culver seconded, that the School Board of Independent School District 271 adopts the Business Education curriculum for grades 9-12 effective with the 2011-12 school year. Motion carried unanimously.

Over the past year, the high school Business Steering Committee has assessed and revised the District's Business curriculum. The new curriculum incorporates State and National standards into a well-balanced elective program.

This curriculum has been reviewed and is supported by the District's Curriculum Advisory Committee and Diversity Committees and is recommended for adoption by the District's 6-12 Business Committee and high school principals. The curriculum was presented in detail to the School Board at its May 16th Study Session.

Science Curriculum
Grades 6-12

Arlene Bush moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 adopts the Science curriculum for grades 6-12 effective with the 2011-12 school year. Motion carried unanimously.

Over the past two years, the 6-12 Science Steering Committee has assessed and revised the District's 6-12 Science curriculum. The new curriculum incorporates State standards into a vertically articulated well-balanced program. A new focus includes engineering. This curriculum has been reviewed and is supported by the District's Curriculum Advisory Committee, 6-12 Principals, and Diversity Committees and is recommended for adoption by the District's 6-12 Science Committee. The curriculum was presented in detail to the School Board at its May 16th Study Session.

Placement of
Tenured Teachers
on ULOA

Jim Sorum moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 adopts separate resolutions to place the following tenured teachers on unrequested leave of absence:

Natasha Antosz, Matthew Elsen, Christy Hoyt, Dorothy Jones, Tamera Kaplan, Celeste Meyer, Brad Pike and Abby Taylor.

**RESOLUTION TO PLACE ON UNREQUESTED LEAVE OF ABSENCE
THE TEACHING CONTRACTS OF TENURED TEACHERS**

WHEREAS, The School Board of Independent School District No. 271, Bloomington, Minnesota, adopted a resolution on May 9, 2011, proposing to place the teaching contracts of the attached tenured teachers in Independent School District No. 271, on unrequested leave of absence; and

WHEREAS, said teachers received written notice of proposed placement of unrequested leave of absence; and

WHEREAS, Written notice of proposed placement on unrequested leave of absence contained a statement setting forth reasons for the proposed placement as well as a statement that said teachers were entitled to a hearing before the School Board; and,

WHEREAS, No written request for a hearing has been made; and,

WHEREAS, Said failure to make written request for a hearing within fourteen (14) days after receipt of notice constitutes acquiescence to placement on unrequested leave of absence;

THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 271 as follows:

1. That said teachers be and hereby are placed on unrequested leave of absence from a teaching contract without pay or fringe benefits, effective at the end of the 2010-11 school year, June 30, 2011, pursuant to M.S. 122A.40 and the unrequested leave provisions as negotiated.
2. That the Clerk of the School Board shall issue written notice to be sent to said teachers regarding this placement of unrequested leave of absence and said notice shall be in essentially the following form.

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 271 held of June 13, 2011, a resolution was adopted by majority roll call vote of the full membership of the School Board, placing you on unrequested leave of absence as a teacher of Independent School District No. 271 effective at the end of the 2010-11 school year on June 30, 2011, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10(a) and Section 11 of the current Master Agreement between the School District and the Exclusive Representative, without pay or fringe benefits.

On roll call vote, all directors voted aye.

2011 School Board
Election

Maureen Bartolotta moved, Arlene Bush seconded, that the School Board of Independent School District 271 approves:

1. November 8, 2011 as the date for a School District General Election
2. There will not be a School District Primary Election.
3. The terms and conditions for these elections (on file).

Motion carried unanimously.

The terms of three Board members are expiring in 2011; therefore, an election to fill the expiring seats is needed. This resolution is part of process to hold such an election. The School Board previously rescinded its resolution to conduct a primary election for School Board elections, thereby establishing a no primary status, which is in effect until revoked by subsequent School Board action.

Filings will be accepted at the Educational Services Center, 1350 West 106th Street, Monday through Friday from 8:00 a.m. to 4:00 p.m. (until 5:00 p.m. on August 16th). Filings open on Tuesday, August 2, 2011 and close on Tuesday, August 16, 2011 at 5:00 p.m. The filing fee is \$2.00.

Policy 701.3

Melissa Halvorson Wiklund moved, Tim Culver seconded, that the School Board of Independent School District 271 approves the first reading of revised Policy 701.3 Fund Balance. Motion carried unanimously.

This policy was created in August 2007 by the Community Financial Advisory Committee (CFAC) to ensure financial stability of the District. The policy provides a sound basis to justify continuation of the strong financial rating and provides a reserve enabling the District to deal with unbudgeted expenditures. The current revision is needed for the District to comply with the new Governmental Accounting Standards Board (GASB) Statement 54. Statement 54 is intended to provide more consistent and understandable information about the District's fund balances. The accompanying administrative regulation outlines procedures related to this policy. Revised Policy 701.3 was reviewed by the School Board at its May 23, 2011 Study Session. District legal counsel has reviewed this policy.

Policy 701.4

Melissa Halvorson Wiklund moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the first reading of revised Policy 701.4 Budget Process. Motion carried unanimously.

This policy was developed in September 2008 by the Community Financial Advisory Committee (CFAC). The policy was developed to establish procedures to govern the District's budget process and to adhere to the District's Fund Balance Policy 701.3. The current revision is needed to move CFAC reporting requirements from policy to regulation. The accompanying administrative regulation outlines procedures related to this policy. Revised Policy 701.4 was reviewed by the School Board at its May 23, 2011 Study Session. District legal counsel has reviewed this policy.

VII. BOARD COMMITTEE REPORTS

Each School Board member is an ambassador to two or three schools. School Board members reported on school activities and events at their liaison schools as well as committees for which they are the Board's representative.

Chuck Walter highlighted Jefferson and Kennedy graduations held at the Minneapolis Convention Center. Jim Sorum highlighted the upcoming SHAPE graduation being held Thursday, June 16th, 7:30 p.m. at Olson Middle School.

VIII. SUPERINTENDENT'S REPORT

Administration requests Board sessions on June 20 and June 27.

Arlene Bush moved, Maureen Bartolotta seconded, that the School Board establishes a Study Session at 6 p.m. on June 20th followed by a Closed Session for negotiations. Motion carried unanimously.

The study session topics include fees—Student, Activity Admissions and Personal Trainer Use of Facilities.

Maureen Bartolotta moved, Jim Sorum seconded, to cancel the Study Session scheduled for June 27th. Motion carried unanimously.

Maureen Bartolotta moved, Jim Sorum seconded, to establish June 27th at 6 p.m. as a Special Meeting for conducting business matters, including the adoption of the 2011-2012 budget.

Superintendent Fujitake reported on the pending government shutdown on July 1 if the State's budget is not adopted by June 30.

Today was the last day of this school year for the K-12 teaching staff. Superintendent Fujitake expressed appreciation to all staff for making this a successful and safe school year.

On June 7th, Bloomington was the host site for a roundtable forum hosted by U.S. Congressman Erik Paulsen and Representative John Kline, new Chairman of the House Education and Workforce Committee. The discussion focused on ways to work together for the reform of Federal education policies. Invitees were Superintendents from the Third Congressional District.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, Maureen Bartolotta moved, Jim Sorum seconded, to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 8:45 p.m.

Tim Culver, Clerk