

**INDEPENDENT SCHOOL DISTRICT NO. 271**  
**Bloomington, Minnesota**

**MINUTES OF THE SPECIAL MEETING**  
**BOARD OF EDUCATION**  
**September 20, 2010**

Pursuant to due call and notice thereof, and there being a quorum present, the Special Meeting of the Board of Education of Independent School District No. 271, was called to order by Chair Jim Sorum at 6:00 p.m. on Monday, September 20, 2010, at the Educational Services Center, 1350 West 106<sup>th</sup> Street, Bloomington, Minnesota.

**Roll Call**

Members Present: Jim Sorum, Chair; Maureen Bartolotta, Vice Chair; Chuck Walter, Clerk; Arlene Bush, Treasurer; Tim Culver, Mark Hibbs and Melissa Halvorson Wiklund. School Attorney Present: David Holman. Administration Present: Les Fujitake, Nancy Allen-Mastro, Rod Zivkovich, Eric Melbye, Bruce Pappas, Tom Holton and Rick Kaufman.

**Pledge of Allegiance**

Recited.

**Agenda Approval**

Maureen Bartolotta moved, Arlene Bush seconded, to approve the agenda. Motion carried unanimously.

**PART A**

**Insurance Renewals—Commercial Property and Casualty, Equipment Breakdown, Storage Tank Liability, Identify Fraud and International Travel Coverage**

RESOLVED, that the School Board of Independent School District No. 271, for the period October 1, 2010 through September 30, 2011, renew our District's

1. Commercial Property and Casualty Insurance policies with WRM America Insurance Company. Annual premium = \$ 323,903
2. School Leaders Legal Liability policy with Darwin National Assurance Company. Annual premium = \$ 38,944
3. Equipment Breakdown Coverage with Travelers Casualty and Surety Company of America. Annual premium = \$ 8,622
4. Employee Fidelity Coverage with Travelers Casualty and Surety Company of America. Annual premium = \$ 4,939
5. Storage Tank Impairment Liability policy with Endurance American Specialty Insurance Co. Annual premium = \$ 9,022
6. Identity Fraud Expense Coverage with Travelers Casualty and Surety Company of America. Annual premium = \$ 5,567
7. International Travel Coverage with ACE American Insurance Co. Annual premium = \$ 3,250

Melissa Halvorson Wiklund moved, Chuck Walter seconded, to approve the Part A item. Motion carried unanimously.

**PART B**

**Proposed 2010 Payable 2011 Property Tax Levy**

Chuck Walter moved, Arlene Bush seconded, that the School Board of Independent School District No. 271 approves the property tax levy for the proposed 2010 payable 2011 levy of \$42,359,271. BE IT FURTHER RESOLVED, that in the event of any changes to levy amounts by the Minnesota Department of Education, it is the intent of the School Board of Independent School District No. 271 to levy the appropriate amount as allowed by law. The state requires that districts use the term "Maximum" on the certification sheet to allow these corrections to the levy. Motion carried unanimously.

Rod Zivkovich, Executive Director of Finance and Support Services presented the proposed levy information. The 2010 payable 2011 levy is proposed to decline \$2,576 from the 2009 pay 2010 levy.

<u>PROPOSED 2010 PAYABLE 2011 LEVIES</u>	
Referendum	\$18,283,744
Referendum Other	714,510
Other	11,939,742
Community Services	1,607,991
Debt Services	<u>9,813,284</u>
Proposed Certified Levy	<u>\$42,359,271</u>

Annually, the School Board is required to certify a preliminary levy. This year, the District is required to submit this certified preliminary levy information to the county by September 30, 2010. This certified preliminary levy information will be used by the county to generate property tax notices that show parcel specific tax impact for each taxpayer in our district for the coming year. These notices will be mailed in November 2010. The final levy will be certified by the School Board on December 13, 2010. This final certified levy information will be used by the county to calculate actual property taxes payable in 2011. The proposed levy was discussed in detail with the School Board at its September 13 Study Session.

**Criteria for Setting Rates of Pay for Reserve Classified Employees**

Maureen Bartolotta moved, Melissa Halvorson Wiklund seconded, that the School Board of Independent School District No. 271 establishes criteria for setting rates of pay for reserve classified employees, effective October 1, 2010, per the attached memo (on file). It is further resolved, that reserve classified rates based upon this criteria will become effective the first of the month following approval of the respective contracts by the School Board and that no retro pay will be paid. Motion carried unanimously.

Bruce Pappas, Executive Director of Human Resources, presented information on the rates of pay for reserve classified employees. Rates were last reviewed and increased in January 1999 (over 11 years ago). Indexing the rates to specific cells in the respective collective bargaining agreement will allow the District to remain competitive in hiring reserve classified employees and forgo the need for future Board action. Also presented was a survey (on file) of contiguous districts, which compares their rates with our rates. Approval of this resolution will bring consistency across the District to the rates of pay for reserve classified employees. Pay rates for reserve teachers were last reviewed and increased in January of 2009. Adjustment requests for reserve teachers will be brought to the Board in separate action, as needed.

**Second Reading – Policy 506 Student Discipline**

Tim Culver moved, Arlene Bush seconded, that the School Board of Independent School District No. 271 approves the second reading of revised Policy 506 Student Discipline. Motion carried unanimously.

The Policy and Regulation are consistent with the Minnesota School Boards Association model policy with a few modifications to reflect District practices. The changes to this policy from our previously approved policy are modest and primarily reflect changes resulting from changes in statute or other policies that have implications for discipline. The policy was shared with the School Board at the July 26, 2010 Study Session. First reading was adopted by the School Board at its September 13 meeting.

#### **Second Reading – Policy 515 Student Discipline**

Tim Culver moved, Arlene Bush seconded, that the School Board of Independent School District No. 271 approves the second reading of revised Policy 515, Protection and Privacy of Student Records. Motion carried unanimously.

The Policy and Regulation are consistent with the Minnesota School Boards Association model policy with a few modifications to reflect District practice. There are some significant language changes from the previously approved policy. These changes are the result of changes in statute. The policy was shared with the School Board on August 23, 2010 at a Board study Session. First reading was adopted by the School Board at its September 13 meeting.

#### **Second Reading – Policy 601.1 Graduation Requirements**

Maureen Bartolotta moved, Melissa Halvorson Wiklund seconded, that the School Board of Independent School District No. 271 approves the second reading of revised Policy 601.1 Graduation Requirements effective with the 2011-12 school year. Motion carried unanimously.

Dr. Tim Anderson, Director of Secondary Teaching and Learning, presented the changes to the policy effective with the 2011-2012 school year. Changes to Policy 601.1 include the following: Change of language from “requirement” to “rule.” Delete Profile of Learning language and insert Graduation Rule language. Current graduation requirements will be updated, per the switch from a Four Period to a Six Period Day. Language added to regulations: “Course Credit is the equivalent to a student successfully completing a trimester of study.”

#### **Second Reading – Policy 603 District Curriculum Advisory Committee**

Melissa Halvorson Wiklund moved, Maureen Bartolotta seconded, that the School Board of Independent School District No. 271 approves the second reading of revised Policy 603 District Curriculum Advisory Committee (DCAC). Motion carried unanimously.

The update of Policy and Regulation 603, District Curriculum Advisory Committee (DCAC), formerly entitled Planning, Evaluation, Reporting (P.E.R.) was led by Dr. Tim Anderson, Director of Teaching and Learning, with input from the School Board, and the Department of Academic Services. The last revision occurred in 2008, and included substantial input from K-12 Principals, P.E.R. committee members, and Dr. Jim Angermeyr, Director of Research, Evaluation and Assessment. The proposed policy is based on MSBA model policy and meets the requirements set forth in MN Statute 120.B11. Legal counsel has reviewed the proposed policy and regulation.

#### **Facility Planning**

Superintendent Les Fujitake presented a facility proposal to the Board. He talked about the origins of the proposal which goes back to last year’s Budgeting for Success process. One section of the report addressed facilities for Community Services. Administration continues to search for space related to the findings of the Committee.

Mr. Fujitake reviewed the current leases and subleases with REIT and General Dynamics. The parking easement and sublease will expire December 2011. Tom Holton has been bringing forth the Community Education Vision to the Board over the last weeks. He is exploring options for space for the programs. New developments have occurred in July regarding the easement and sublease. We have a chance of losing the lease. Due diligence is needed in exploring options. An opportunity has surfaced regarding the availability of an existing building. Administration requests a closed session to discuss negotiation parameters.

Tim Culver moved, Chuck Walter seconded, to recess the public meeting and resume meeting as a Closed Meeting, following the Study Session, to discuss parameters of purchasing and remodeling the parcel located at 8201 Park Avenue South. Motion carried unanimously.

The public meeting was recessed for the purpose of entering the Study Session.

Upon the conclusion of the Study Session, which topics included discussion of the transfer policy, community engagement draft plan and facility planning, a Closed Session was conducted. The Closed Session concluded and the public meeting resumed.

The School Board authorized District Legal Counsel to draft a Letter of Intent for the purchase of said parcel, within the parameters set by the Board.

#### **Adjournment**

There being no further business to come before the School Board, the Special Meeting was adjourned at 9:28 p.m.

Chuck Walter, Clerk